



REQUEST FOR WRITTEN PRICE QUOTATIONS MANAGING EFFECTIVELY

Proposals are hereby invited from reputable, suitable qualified, experienced accredited training providers to provide sustainable training for fifteen (15) Harry Gwala District Municipality's line managers and section heads in Managing Effectively leading to the award of a Competency Certificate aligned to Unit Standards in the South African Qualifications Authority.

SPECIFICATION

The Training Provider should provide the following services:

- Training Material
- Training Facilitation
- Assessment of Learners
- Certification of Learners

The Course Content should link to: **US 14667**

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Certified Copies of company or CC documents together with certified copies of members' IDs.
- SETA accreditation certificate
- Company Profile
- Central Supplier Database registration

The following conditions apply:

- Prices quoted must be firm
- All quotations submitted shall be valid for 30 days after the tender closing date
- A signed MBD4 form must be submitted with a price written quotation (available on our website and reception)
- A certified and valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.

CLOSING DATE

The closing date for the bidders is **on 03 November 2016 at 12h00**. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name **"MANAGING EFFECTIVELY"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed in writing to **Mrs. NP SIKHOSANA** on 039 834 8700 during working hours

Mrs AN. Dlamini

Municipal Manager